

Maintenance and Garden Assistant

Location: Federal Way, WA

Nestled amidst towering conifers, Pacific Bonsai Museum connects people to nature through the living art of bonsai. A grand outdoor setting with the elegance of a fine art museum, the Museum boasts over 150 bonsai and the most diverse public collection in North America.

Pacific Bonsai Museum (PBM) located in Federal Way, WA offers its team members the opportunity to:

- Work with one of the finest bonsai museums in North America
- Join a supportive, focused, and fun team whose passion is bonsai
- Be a trend setter as PBM establishes new standards for public bonsai collections

Part-time Maintenance and Garden Assistant: Set schedule 20 hours per week, Sunday, Monday, every other Tuesday. 7:45 AM -4:15 PM. Reports to Museum Curator.

Key Functions:

- Routine maintenance of display and work areas, including maintenance of traffic areas (raking and sweeping), exhibit and greenhouse cleaning, pruning, and weeding in landscaped areas, taking out trash.
- Light general maintenance and repairs.
- Open and close facility, be responsible for safety and security of bonsai collection, facility and visitors when on duty.
- Operation of power equipment, gas powered utility carts, gas blowers, and power hand tools.
- Professionally respond to inquiries and requests from visitors.
- Seasonal facility maintenance, painting, pressure washing, cleaning gutters and roofs.
- Routine care of bonsai, including watering, fertilizing, and general cleaning.

Requirements:

- Associate (2 year) degree or trade school certificate in horticulture or related field or equivalent paid work experience.
- Ability to work weekends, holidays, work 3-4 annual all-staff special events, with flexibility to cover some staff vacation dates.
- Ability to follow instructions, take initiative, work alone while unsupervised.
- Ability to assume responsibility and respond effectively in emergencies.
- Ability to repeatedly bend, stoop, lift, and climb.
- Ability to work outdoors for extended periods, year-round.
- Ability to lift 75 lbs. and carry 50lbs.
- Ability to use power equipment, leaf blower, power washer, drills, etc.
- Valid Washington State Driver's License

Benefits: Competitive hourly rate based on experience. Fully paid health insurance after 6 months with a positive performance review. Generous paid time off and holidays.

Please Note:

Preferred start date: June 6, 2022. Upon start, a two-week training period with additional hours is preferred, to be arranged with our Curator, and Executive Director.

Please submit cover letter stating why you qualify for and are interested in this position, current resume, and three references to careers@pacificbonsaimuseum.org by May 20, 2022

Applicants will be contacted if determined to meet the qualifications of the position.

Pacific Bonsai Museum is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, or protected veteran or disabled status.